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| 9 | Learning Outcomes | | On completion of the course, students will be able to   * Plan for the mission, objectives and budget for an organization of practice * Apply the latest management concepts & practices in the administration of business or organization * Resolve management issues and crisis, from the organization strategic point of view |
| 10 | Transferable Skills | | Calculation skill by practicing tutorial questions.  Team skill by working in small group to solve mathematical problems.  Presentation and communication skill through interaction in a team as well as with lecturer and other students.  Problem solving skill through self and teamwork. |
| 11 | Teaching-learning and Assessment Strategy | | Lecture:  Introduction and explanation of various e-commerce topics, technologies and applications.  Use computer, projector, whiteboard and other relevant teaching tools  Discussion of current issues  Tutorial:  Application development exercises  Question and answer  Group presentation  Self-study:  Read textbook and other relevant materials  Group project  Case Exercises  Report writing  Assessment:  Continuous and final exam |
| 12 | Synopsis | | Students will learn how to manage corporate (strategic) planning, the basics of management science, and the management of groups, control system, conflict & discipture. |
| 13 | Mode of Delivery | | Lecture |
| 14 | Assessment Methods and Types | | Assignment 20%  Test 30%  Final Exam 50%  **Total 100%** |
| 17 | Content Outline of the course/module and the SLT per topic   |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Course Content Outline – Topic Area** | **Contact Hours** | | | | | | | **Lecture** | **Tutorial** | **Studio** | **Workshop** | **Self Study** | **Total SLT** | | **Week 1**  Strategy and approaches to formulate strategy | 2 | **1.5** |  |  |  |  | | **Week 2**  Stakeholders, mission, objectives formulation | 2 | **1.5** |  |  |  |  | | **Week 3**  Organisation structures  Organisational culture | 2 | **1.5** |  |  |  |  | | **Week 4**  Improving effectiveness of organization  The network organisation. | 2 | **1.5** |  |  |  |  | | **Week 5**  Trends in general management & structure of organisation  New pattern of employment | 2 | **1.5** |  |  |  |  | | **Week 6**  Competition – Porter’s five force model | 2 | **1.5** |  |  |  |  | | **Week 7**  Environmental & social responsibilities, shareholder’s wealth, ethics & corporate governance | 2 | **1.5** |  |  |  |  | | **Week 8**  Power, authority, responsibility and delegation  Leadership & leadership style | 2 | **1.5** |  |  |  |  | | **Week 9**  Classical and comtemporary theories of management  Managing in different cultures | 2 | **1.5** |  |  |  |  | | **Week 10**  Group dynamics & behavior  Communication and meeting | 2 | **1.5** |  |  |  |  | | **Week 11**  Effective meetings, project meeting, project reporting, negotiation | 2 | **1.5** |  |  |  |  | | **Week 12**  Internal control system  Healthy & safty; Dismissal & redundancy | 2 | **1.5** |  |  |  |  | | **Week 13**  Time Management  Mentoring | 2 | **1.5** |  |  |  |  | | **Week 14**  Conflict in organization  Discipline | 2 | **1.5** |  |  |  |  | | **Jumlah Jam** | **28** | **21** |  |  | **70** | **119** | | **Persamaan Jumlah Kuliah** |  |  |  |  |  |  | | **Jumlah Persamaan Jam Kuliah** | **119** | | | | | | | **Total Credits Hours** | **3** | | | | | | | | |
| 18 | Main references supporting the course | * D. Harris & A. Sims(2006): **Integrated Management** UK: CIMA Publishing , | |
| Additional references supporting the course | * Koohtz, Odonnell & Weihrich (2003): **Management**, USA: Mc Graw – Hill International Book Co., | |
| 19 | Other additional information | - | |